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**NRO REVIEW COMPLETED**

22 November 1974

MEMORANDUM FOR: NIIRS Task Team Members

SUBJECT : NIIRS Task Team Planning Meeting,  
17 and 18 December 1974

1. A NIIRS Task Team meeting will be held at NPIC beginning 0830 hours, 17 December 1974. The meeting will run at least all day, 17 December, and perhaps into 18 December, depending on final agenda. Purpose of the meeting is to review and coordinate various NIIRS-related activities which are under way and to assure efficient, productive development and operational application of the NIIRS. Principal meeting objectives are:

- a. Assure common understanding of NIIRS purposes.
- b. Review prior and current NIIRS-related activities.
- c. Establish coordinated plan, tasking, timelines for further NIIRS-related activities/analyses/developments.

2. Meeting agenda is under development. Inform me no later than COB Wednesday, 4 December, of briefings or presentations you feel are desirable for this meeting. Indicate whether you plan to give or sponsor the briefing or presentation, and if so, provide data on the subject, briefer, and length of briefing in sufficient detail in order for me to judge its relative value and plan the meeting. Also provide name/affiliation of proposed observers under your auspices.

EXCLUDED FROM AUTOMATIC DECLASSIFICATION SCHEDULE  
OF E. O. 11652, AUTOMATICALLY DECLASSIFIED AT  
100 YEAR INTERVALS AND DECLASSIFIED ON

December 1980

(Insert date or event)

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3. Major meeting topics will be:

- a. Basic purposes and focus of NIIRS; current community status and uses.
- b. Development and analyses to date, completed and now under way.
- c. Planned NIIRS-related activities.
- d. Evaluation of current and planned NIIRS-related activities; identification of gaps.
- e. Specification of required additional NIIRS-related efforts.
- f. Formulation of plan, including tasking and timelines, for further NIIRS-related work.

4. I can be contacted: COMIREX Room 3E14 CIA Headquarters  
Building. [Redacted]

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[Redacted]  
Chairman, NIIRS Task Team

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